

MINUTES PARKER CITY COUNCIL
Parker Senior Center
423 W. Kimball, Parker, Kansas
August 9, 2018

Mayor Wayne Burk called the meeting to order at 7:00 p.m.

PLEDGE AND PRAYER: The pledge was given and Kathy Harrison offered the prayer.

<u>ROLL CALL:</u> Wayne Burk, Mayor	Present
Ryan Sobba, President	Present
Jody Bloodgood, Council Member	Present
Lance Burroughs, Council Member	Present
Gary Earley, Council Member	Absent
Jerry Summers, Council Member	Absent

ROLL CALL: Cherry Buckley, City Clerk, took the Roll. Three members were present with Gary Earley and Jerry Summers absent.

PUBLIC COMMENTS: None

APPROVAL OF MINUTES: The Mayor asked if council had read the Minutes from the last meeting and if there were any additions or corrections.

Ryan Sobba moved to approve the Minutes from July 12, 2018 as written. Lance Burroughs seconded the motion and it carried 3-0.

OLD BUSINESS:

Street Project Update: Mayor Burk reported he had talked with Adam Church from the County and Mr. Church recommended that the City do a single layer of chip seal on S. Western, Park and N. Short streets in town over the cold surface material that has been laid. Mr. Church said the chip seal would hold up better and last longer.

Councilman Burroughs asked what the additional cost would be.

Mayor Burk said the County had not billed us for the work they did this summer which was going to cost approximately \$21,000 and that he thought the additional cost would be approximately \$4,132. He went on to say that he wasn't certain if the cost of materials had changed but said the City has more than enough money in the Street Fund to cover it.

Lance Burroughs moved to approve having the County put a single layer of chip seal on S. Western, N. Short and Park St. at a cost of \$4,000. Ryan Sobba seconded the motion and it carried 3-0.

Mayor Burk said he wanted to emphasize that his estimate was approximate and that council should allow for that.

Lance Burroughs said he wanted to amend his motion to allow \$4,500 for the chip seal overlay. Ryan Sobba seconded the motion and it carried 3-0.

NEW BUSINESS:

Codes Officer/Part-time Police Officer: Mayor Burk introduced James Akes a Sheriff's Deputy from Linn County who is interested the position with the City.

Lance Burroughs asked how working for the City would coincide with his duties at the County.

Officer Akes said he is currently working 15 twelve hour shifts at night per month for the County.

It was explained to Officer Akes that the City needs to have a person committed to enforcing its Codes and to have routine patrol of in town.

He asked what the limitations of the job would be. He also asked if the job was for a Part-time Police Officer

It was agreed the job would be for both positions.

Mayor Burk recommended a minimum of 40 hours per month for both jobs combined. He also stated that Officer Akes requested \$15.00 per hour.

Officer Akes said he would have to get approval from the Sheriff but didn't foresee a problem. He said however he would be as an officer on duty he was subject to call outs.

Ryan Sobba said it is most important to have an officer present during evening hours and weekends when people are at home. He went on to say it wouldn't be necessary to be sitting in town at midnight.

Officer Akes said his experience patrolling for the County in Parker that the busiest times are from 5:00 to 8:00 in the evening and 5:00 to 8:00 in the morning. He asked about court.

Cherry Buckley, Municipal Court Clerk, explained that in Municipal Court only traffic and Codes violations are heard by a City Attorney, acting as prosecutor, a Clerk and a Municipal Judge. Other offenses such as DUI's and juvenile cases must be transferred to District Court.

Lance Burroughs said Code violations usually are derived through a complaint made to the City Clerk and then passed along to the Codes Officer.

Mayor Burk stated that in the past a lot of the complaints made verbally or in writing were by residents wanting to remain anonymous and not wanting to testify in court.

Ryan Sobba stated a list of the licensed dogs, chickens and other fowl, goats and pigs residing within the city limits be provided to the Codes Officer by the City Clerk.

Officer Akes asked if the City was going to give him back-up on the Code violations he issues. He went on to ask how he should handle a violator that is elderly or infirmed and not able to clean up their property or mow. In some instances a person may not be physically able do the work.

Ryan Sobba said we have a City Wide Clean up once or twice a year where the City provides a truck, manpower and dumpsters for this purpose.

Officer Akes said he would require a signed complaint form from a resident that had a problem with a neighbor and that they would have to appear in court to testify if a ticket were issued. He also stated that what some people consider junk is another person's treasures and that maybe the City should allow some sort of visual barrier such as a 6' fence to be built around it.

Officer Akes gave a brief overview of his experience as a police officer; 2 years working part-time for Linn County, 2 years working full-time for the County, worked part-time for Anderson County and has 640 hours of training.

Mayor Burk said he had visited with Officer Akes and thought he had good common sense and would be an asset to the City.

Ryan Sobba moved to hire James Akes as Codes Officer and Part-time Police Officer working a minimum of 40 hours a month at \$15.00 per hour. Jody Bloodgood seconded the motion and it carried 3-0.

A discussion was held to revise the Public Health Officer and Part-time Police Officer Job Description and Compensation Agreement from 2011. The following changes were made:

Section 1 – Patrol the City as Codes Officer and Part-Time Police Officer for a minimum of **forty (40) hours** per month up to a maximum of **sixty (60) hours** per month.

Section 6 – Appear in Municipal Court at **6:30 pm** the second Thursday of the month, when in session, to testify on behalf of the City.

Section 7 - Attend City Council Meetings at **7:00 pm** the second Thursday of each month to report on monthly activities.

Compensation – I agree to receive compensation in the amount of \$15.00 per hour for a minimum of Forty (40) hours per month and a maximum of sixty (60) hours per month. I will be provided with a police car to use during working hours and a debit card to purchase gasoline.

Ryan Sobba moved to amend the Public Health Officer and Part-time Police Officer Job Description and Compensation Agreement from 2011 as discussed. Jody Bloodgood seconded the motion and it carried 3-0.

2019 Budget Workshop/Hearing: Treasurer, Kathy Harrison, stated that the copies of the 2019 Budget provided to the council members is not complete. She went on to say the top page, page no. 11, is correct in showing the new Capital Improvement Fund, however the fund is not shown on page no. 10 or on the Certificate Page that the council members need to sign upon approval of the budget. Ms. Harrison said the council members could choose to approve the budget as shown on page no. 11 and then sign it later.

Ryan Sobba said he was not comfortable signing something that is not totally correct. The other council members agreed.

Mayor Burk said we will table the matter but we will have to hold a Special Meeting soon so that we can sign and submit the 2019 Budget to the County by the 25th of the month. It was decided to hold the Special Meeting on Thursday, August 16th at 7:00 pm at the City Hall.

Food Pantry: City Clerk, Cherry Buckley, said that the Helping Hands and Hearts Food Pantry offered by the Methodist Church in town was having a hard time keeping their door opened. She told council the Food Pantry is supported by donations only.

In the past the pantry has received a \$1,000 donation from KCP&L annually. Last year they received \$400 and this year nothing so far. They also receive money from Centerville Community Church monthly and food donations from the school, local Baptist Church and individuals.

Kathy Harrison asked how many families come to the pantry for food in a month.

Ms. Buckley said approximately 18. Ms. Buckley asked if council would consider making either a monthly or annual cash donation.

Ryan Sobba moved to make an annual donation of \$600 to the Helping Hands and Hearts Food Pantry. Jody Bloodgood seconded the motion and it carried 3-0.

Ice Cream Social: The Mayor announced the Ice Cream Social scheduled for August 18th at the Park has been cancelled due to the ice cream providers not being available. He said there are no plans at this time to reschedule.

OTHER BUSINESS:

Decorative Street Lights: Lance Burroughs suggested the City consider putting up decorative street lights with flower baskets along the Main Street thoroughfare.

Mayor Burk stated it was a good idea but decorative lights are very expensive and asked who would water the flowers.

Raise for Compactor Operator: Mayor Burk said the Compactor Operator has requested a raise of \$1.00 per hour.

Lance Burroughs said he did not have a problem with giving a raise to the operator but first he wanted to see the compactor site cleaned up; under the compactor, around the fence and around the dumpsters first.

DEPARTMENT REPORTS

City Attorney, Gary Thompson, was not present.

City Treasurer, Kathy Harrison, gave the Treasurer's report.

Ryan Sobba moved to pay the August bills as presented. Lance Burroughs seconded the motion and it carried 3-0.

Lance Burroughs asked, as it pertained to the Comprehensive Technology Invoice, why we were paying extra to have items put on the Website when he understood during the negotiations the clerk was to be taught how to do that. Ryan Sobba said he thought that was what was promised as well.

The City Clerk, Cherry Buckley, said she would look into it.

City Clerk, Cherry Buckley, had nothing to report.

Maintenance, Chad Page, was not present and had nothing new to report.

Water and Sewer Contractor, Chad Page, was not present and had nothing new to report.

Compactor Operator, Myrtle Douglas, said someone dumped a pile of logs at the burn pile site and they needed to be pushed onto the pile.

Board Representatives:

PWWSD#13 – Nothing to report.

Park Board – Nothing to report.

At 8:30 p.m. Ryan Sobba moved to adjourn. Lance Burroughs seconded the motion and it carried 3-0.

Submitted by: Cherry Buckley, City Clerk